



**ICMA**  
Pakistan

Islamabad Branch Council

# Workshop on Import & Export Procedure



## Overview:

Having skills and knowledge in import and export procedures and documentation is of utmost importance for an individual or a company doing or planning to do business overseas. The import & export business is very challenging but rewarding as well. This challenging profession enables to broaden your market throughout the world and create new opportunities for you and your companies. This profession needs extensive knowledge of relevant laws, regulations, rules and procedures.

This workshop will cover all the relevant procedures of import and export including foreign exchange manuals, UCP rules, customs law and other related laws. These procedures are going to be more important due to CPEC and recent government regulations to cut flight of foreign exchange out of Pakistan.

## Objective:

After the completion of this knowledge session the participants will be able to understand procedures on import and export which includes UCP 600, SBP regulations i.e. foreign exchange manuals and updated SROs, Customs Laws, relevant tax sections, accounting treatments etc.

## Workshop Contents:

- How Should We Do Import - Export Business in Pakistan? Complete process.
- Letter of Credit (L/C), In-co-terms, SBP & ICC regulation / rules, & Payment Methods.
- Practical insight of Import - Export L/C Documentation: Correspondence, agreements, LC issuance procedure and steps involved, L/C Swift, Processing, Shipment, Bank's channels, Bank Settlements and Reporting to SBP.
- How to avoid Discrepancies Penalties in L/C documents highlighted via specimen documents and checklists.

## Workshop Facilitator

### Mr. Muhammad Ali

Mr. Muhammad Ali is fellow member of ACCA he completed article from RSRIR Chartered Accountants. He has vast experience of import and export procedure with various Asian and European countries. He is also working as corporate trainer with ACCA. Currently he is working as consultant with a textile composite unit in Lahore.

## Day Date & Timing:

Saturday, October 20, 2018  
9:00 am – 05:00 pm

## Venue:

Plot No. 16, Sector H-9, Islamabad

## CPD Credit Hours:

08 Hours

## Registration Fee:

Members of ICMA Pakistan /ICAP/PIPFA	Rs. 2,000/-
Students of ICMA Pakistan /ICAP/PIPFA	Rs. 1,000/-
Others	Rs. 3,000/-

With warm regards:

**Zaigham Ali Shah, FCMA**  
Chairman CPD Committee, IBC

**Adil Ameen, FCMA**  
Secretary/Treasurer, IBC

**Syed Mubashir Ali, FCMA**  
Chairman, IBC

## Registration Contact:

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