

Two Days Comprehensive Workshop on Advanced Excel 2013



In today challenging business environment, one of the most sought after skill for Business and Finance Professionals is their ability to quickly analyze, summarize and report on the available data by using MS Excel. We design all frequently used reports only once in MS Excel and then, when required we don't have to work on these reports again and it will be a matter of just a click, next time. This saves lot of time and helps a lot in improving reporting quality. Keeping in view its importance, CPD Committee of IBC, is organizing a workshop to enhance the professional knowledge to design Excel Reporter. This training realizes the advantages of using a spreadsheet to its full potential. The course is entirely 'hands-on', so the attendees will get practice in using Microsoft Advanced Excel.

OBJECTIVE OF THE WORKSHOP

This practice course will help to take our analytical skills to the excel level of accuracy intensive and hand-on the course is designed to equip you with step-by-step guides for structuring and managing an accurate financial model

WHO SHOULD ATTEND?

Managers, CFO, CEO, Accountant, Business Executive/Professionals, Student of ICMAP, ICAP, PIPFA, ACCA, CIMA, Financial Analyst, Researchers & Others

Event Details

Days & Dates: Saturday-Sunday, 28th-29th January 2017

Timings: 09:00 am to 05:00 pm (Inclusive of Lunch and Tea Breaks)

Students of ICMAP/ICAP/PIPFA

Rs. 2,500/=

Members of ICMAP/ICAP/PIPFA

Rs. 4,000/=

Others

Rs. 5,000/=

CPD Hours
16

Course Contents

Pivot Table, Command Button, Spin Button, Scroll Bar, Macros, UDF, Upp
Arrays Formulas, Vlookup, Hlookup, Index&Match, Indirect, Offset, Goal Se
Financial Models, Loan Amortization with Spin Buttons, Financial Reports
Data Validation, List, Scenario Manager, Dashboard Reporting using Offset & Indirect
If, Sum, Sumif, Sumifs, Dsum, Count, Counta, Countif, Consolidation, Icon Sets

Advanced Excel
2013

Marryum Pervaiz, ACMA
Secretary, IBC

Qazi Shams ud din, ACMA
Vice Chairman, IBC

Ch. Waqar Akhter, FCMA
Chairman, IBC

TRAINER PROFILE



Tahir Mahmood Fazal

MBA (Finance & IT) has more than 15 Years diversified industry exposure. He is a professional trainer of ICMAP (Islamabad, Lahore and Islamabad), Skill Development Council of Pakistan (SDC), Islamabad, Lahore University of Management Sciences (LUMS), NADRA, University of the Punjab. He has been involved in corporate trainings, workshops, seminars, & in regular classes for Data analysis, Dashboard Reporting, Excel spreadsheets techniques, advanced charting techniques and advanced reports development. Mr. Tahir possess special skills in MS Excel 2003, 2007, 2010 & 2013.

Tips, Tricks and Techniques

Use of numerous types of formatting and formulas frequently used in today's financial reporting. As well as different data searching & extraction techniques

For Registration please contact: Mr. Zulfiqar Ali 0334-8696996

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Institute of Cost & Management Accountants of Pakistan

Islamabad Branch Council 2016-18

Two day Workshop on

Adv. Excel 2013

January 28-29, 2017

Registration Form

Name: -----

Membership No. Registration No. ----- Designation: -----

Organization: -----

Org. Address (Postal):-----

Phone No: ----- Cell No. -----

Email: -----

Signature of Participant -----

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Receipt No. ----- Date: -----/-----/ 2017 Amount (Rs.) -----

Signature-----